
**Bureau of Pharma Public Sector Undertakings of India (BPPI)**
(Society set up under the aegis of Department of Pharmaceuticals, Government of India)
IDPL CORPORATE OFFICE, IDPL COMPLEX, DUNDAHERA, GURGAON-122016 (HR)  **jan aushadhi**
Tel. : +91-124-4303761, Fax : +91-124-2340370

REQUIRES

Chief Executive Officer, Director (A&F) and Director (Operations)
BPPI is the implementing agency for Jan Aushadhi Scheme and is under the administrative control of Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Govt. of India. The objective of the scheme is to make available quality generic medicines at affordable prices to all. BPPI invites applications from eligible candidates for the post of ;
1. Chief Executive Officer
2. Director (Administration & Finance)
3. Director (Operations)
Above positions are on contractual basis for a period of 3 years. Application form along with terms & conditions etc. of appointment are available at our website: janaushadhi.gov.in . The last date for receipt of applications is **16.05.2016**.
Chief Executive Officer, BPPI

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BUREAU OF PHARMA PSUs OF INDIA (BPPI)
IDPL CORPORATE OFFICE COMPLEX, DUNDAHERA, GURGAON-122016 (HR)
Tel. 0124-4303761, Fax. 0124-2340370

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Chief Executive Officer, BPPI

ELIGIBILITY CRITERIA FOR THE POST OF CHIEF EXECUTIVE OFFICER (CEO),
BPPI

Educational Qualification

Graduation from a recognized University. Additional qualification like MBA/PGDM from reputed Institutes/Universities will be an added advantage.

Age

Not above 65 years as on 31.05.2016.

Experience

Minimum 5 years experience at a senior position in Pharma sector. Experience in Govt./PSU will be desirable.

Other skills required

Should have good communication skills. Should be a visionary and result oriented leader full of initiative and drive and missionary zeal.

Tenure of appointment

Initially for a period of 3 years from the date of appointment, which may be extended subject to satisfactory performance. Contract is terminable with 30 days notice period/salary from either side.

Head Quarter

Gurgaon.

Job Requirements

CEO is responsible to demonstrate results as per the objectives of Jan Aushadhi Scheme i.e. to make available quality medicines/Pharma Products /Services as per set target.

Remuneration

Consolidated emoluments of Rs.1, 00,000/- per month + Transport facility + Telephone/Mobile bill reimbursement up to prescribed limit.

ELIGIBILITY CRITERIA FOR THE POST OF DIRECTOR (ADMINISTRATION & FINANCE)
BPPI

Educational Qualification

Minimum qualification of CA/ICWA/MBA (Finance). Additional qualification like MBA/PGDM from reputed Institutes/Universities will be an added advantage.

Age

Not above 57 years as on 31.05.2016. The maximum age 62 years for those retired from Govt./PSU

Experience

Minimum 10 years experience at a senior position in Finance in Pharma sector. Experience in Govt./PSU will be desirable.

Other skills required

Should have good communication skills. Should be a visionary and result oriented leader full of initiative and drive and missionary zeal.

Tenure of appointment

Initially for a period of 3 years from the date of appointment, which may be extended subject to satisfactory performance. Contract is terminable with 30 days notice period/salary from either side.

Head Quarter

Gurgaon.

Job Requirements

Director (A&F) will be responsible for all Finance/Administration/HR/Legal & Vigilance activities.

Remuneration

Consolidated emoluments of Rs.80,000/- per month + Transport facility + Telephone/Mobile bill reimbursement up to prescribed limit.

ELIGIBILITY CRITERIA FOR THE POST OF DIRECTOR (OPERATIONS)

BPPI

Educational Qualification

B.Pharma/B.Tech from a recognised university. Additional qualification like MBA/PGDM from reputed Institutes/Universities will be an added advantage.

Age

Not above 57 years as on 31.05.2016. The maximum age will be 62 years for retired candidates from Govt./PSUs.

Experience

Minimum 15 years experience at a senior position in Operation or Marketing in Pharma sector. Experience in Govt./PSU will be desirable.

Other skills required

Should have good communication skills. Should be a visionary and result oriented leader full of initiative and drive and missionary zeal.

Tenure of appointment

Initially for a period of 3 years from the date of appointment, which may be extended subject to satisfactory performance. Contract is terminable with 30 days notice period/salary from either side.

Head Quarter

Gurgaon.

Job Requirements

Director (Operations) will be responsible for all Sales & Marketing/Procurement/Quality & Regulatory/IT/Supply & Chain Management departments activities.

Remuneration

Consolidated emoluments of Rs 80,000/- per month + Transport facility + Telephone/Mobile bill reimbursement up to prescribed limit.

Process of selection

The interview of shortlisted candidates will be held at BPPI headquarters at IDPL Corporate office complex, Old Delhi Gurgaon Road, Dundaheera, Gurgaon-122016 (HR). The candidates must bring all original certificates/testimonials at the time of interview.

The date and time of the interview will be intimated on mobile/email. The candidates are, therefore, advised to check their email regularly after the last date of receipt of application.

Interested candidates may send their application by registered/speed post in envelope duly super scribed "Application for the post of" so as to reach the BPPI office on or before **16.05.2016. Applications received thereafter shall not be entertained. BPPI will not be responsible for postal delay etc.**

OTHER TERMS & CONDITIONS

1. The candidate must ensure that he/she possesses the required qualifications and experience for the post and is within the age limit.
2. On the envelope containing the application, the candidate must write "Application for the post of Chief Executive Officer in BPPI".
3. If the documents submitted by any candidate are found incorrect/false at the time of the interview, his/her candidature will stand cancelled. If any short comings are detected after appointment, his/her services are liable to be terminated.
4. BPPI has the right to reject the candidature of any candidate at any stage and the decision of BPPI will be final.
5. BPPI has the right to reject the entire selection/advertisement procedure at any stage and the decision of BPPI shall be final in this regard.
6. BPPI will pay economy class Air fare/2nd Class AC rail fare/Volvo bus fare to the shortlisted candidates for attending the interview on the basis of proof of travel.
7. BPPI reserves the right to raise/modify the eligibility criteria for minimum educational qualifications and/or minimum work experience.
8. Selected candidate will be offered contractual appointment for the post interviewed on whole time contractual basis, initially for a period of three years from the date of his joining on the following terms & conditions:
 - a) He/She will be entitled to consolidated remuneration and other facilities as mentioned above.
 - b) He/She will be entitled to TA/ DA, while on tour outside the Headquarters, as per the policy of BPPI.
 - c) He/She will be entitled to one day leave for every month of service, which can be availed of at any time during the period of the contract. He/She is also entitled for 10 days leave in a year on medical ground as per the rules of BPPI.

- d) He/She will be entitled to mobile/telephone reimbursement as per rules.
- e) BPPI reserves the right to revise the terms & conditions during the tenure of the contract.
- f) He/She will not be entitled to the benefits of Gratuity on conclusion of the contract.
- g) The contractual appointment will not confer any right or entitlement for claiming absorption against any regular post in BPPI.
- h) Those applicants retired from Govt/PSU shall be clear from the vigilance cases/enquiries at the date of retirement

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(Department of Pharmaceuticals, Government of India)
IDPL CORPORATE OFFICE COMPLEX, DUNDAHERA, GURGAON-122016 (HR)

Application for the Post of _____

1. Name of the Candidate (in block letters) :
2. Sex (Male/Female/Others) :
3. Father's/Mother's Name :
4. Age & Date of Birth :
5. Permanent Residential Address :
6. Present mailing address :
7. Contact Mobile No. & Email :
8. Nationality :
9. Marital status :
10. Spouse name and contact no. :
11. Languages known :



Speak:

Write:

12. Educational Qualification (starting from matriculation onwards):

S. No.	Course/Certificate/ Diploma/Degree	Board/University	Year of Passing	Subjects (Main)	%age of Marks/Division Obtained

13. Work experience (starting from latest organization):

S. No.	Name of the organization	Type of organization (Govt. /PSU/ Pvt.)	Post held	Period			Job responsibilities	Total salary drawn per month
				From	To	Period in years & months		

14. Split up details of latest drawn salary:

15. Any other relevant information:

(Signature of the applicant)

Name:

Note: Resume in detail may be attached.