

No. 34011/3/2011-Admn.
Government of India
Ministry of Chemicals & Fertilizers
Department of Pharmaceuticals

Shastri Bhawan, New Delhi,
Dated the 2nd July, 2014

To

NIC, Department of Pharmaceuticals Website
Central Procurement Portal

Subject: Disposal of unserviceable stores such as furniture and fixtures etc.

Sir,

I am directed to invite sealed quotations for disposal of obsolete office material i.e. Computers, Printers, UPS, Keyboards, Mouse, Tables, Chairs, Photocopiers ACs and other items in the Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Shastri Bhawan, New Delhi. The items can be inspected, if desired, by the interested parties before submitting their quotations seeking time in advance from Sh. S. R Meena, Under Secretary (Admn.), Garage No. 19, A-wing, Telephone No. 011-23382096 on any working day between 10.00 A.M to 5.00 P.M

2. The interested firms are requested to send/submit their quotations in a sealed cover super scribed "Quotations for disposal of obsolete office material" along with Demand Draft of Rs. 5,000 /- in favor of DDO, Department of Pharmaceuticals, addressed to Under Secretary (Admn.), Garage No. 19, A-wing, Shastri Bhawan, New Delhi not later than 24th July, 2014 at 3.00 P.M. The tender shall be opened at 3.30 P.M on the same day i.e 24th July, 2014. The authorized representative of the firm may like to be present at the time of opening the tenders. The tender has to deposit the entire amount and carry the obsolete material on the same day.

Encl. As above

Yours faithfully,



(S.R Meena)

Under Secretary to the Govt. of India
Tel. No. 011-23382096

Copy to:

1. Hindi Section for Hindi Version.
2. Director (NIC), Department of Pharmaceuticals with a request to upload it on the website of this Department.
3. Central Procurement Portal.

List of Disposal Items

Sl. No.	Items/Descriptions	Qty.	Rates items per unit (Rs.)	Total Amount in (Rs.)
1.	HP CPU	17		
2.	CPU Cabinet	03		
3.	UPS	34		
4.	TFT Monitor	13		
5.	HP Office Jet Printer	02		
6.	HP CLJ color MFP Printer 2320	01		
7.	HP LaserJet Printer B&W	12		
8.	Fax Machine	06		
9.	Heat Blower	01		
10.	Wall Fan	03		
11.	Emergency Light	01		
12.	AC Stabilizer	02		
13.	Telephone Instruments	23		
14.	Key board	13		
15.	Mouse	12		
16.	LG make LCD TV	01		
17.	CRT Monitor	03		
18.	HP Touch Smart PC All in one	01		
19.	SMPS	03		
20.	Online UPS with Battery	01		
21.	Indoor AC unit	02		
22.	Windows AC	01		
23.	HP B&W All-in-One Printer	01		

Seal of the Firm

Signature of the Owner / Authorised Signatory

Place:

Date: